



**Summary of the Decisions Taken at the Meeting
of Overview and Scrutiny Committee held on 1 December 2020**

Agenda Item No.	Agenda Item	Decision
6	<p>(Draft) Strategic Vision for Oxfordshire</p> <p>Report of Assistant Director – Growth and Economy</p> <p>Purpose of report</p> <p>This report introduces a first draft of a Strategic Vision for Oxfordshire (attached as Appendix One). It explains the purpose of this unique approach, the scope and content of the Vision and the timeline for the current engagement and finalising the Vision which the Oxfordshire Growth Board is undertaking. The Scrutiny Committee is requested to provide input to the report so that it can be considered by the Executive.</p> <p>Recommendations</p> <p>The meeting is recommended to:</p> <p>1.1 Provide views on the Oxfordshire’s Growth Board (Draft) Strategic Vision for Oxfordshire and these will be reported to the Executive at its meeting on 7 December</p>	<p>Resolved</p> <p>(1) That Executive be advised that the Overview and Scrutiny Committee support the overall approach and vision and make the following comments to be shared with Executive:</p> <ul style="list-style-type: none">• the vision statement should be more succinct and accessible.• An action plan and milestones would need to be drafted in order to monitor progress of the vision• for regular reviews/refresh of the vision due to the long timescale• to ensure the vision is embedded in future relevant future plans and strategies.
7	<p>Community Nature Plan 2020-2022 - A natural environment for people and wildlife</p> <p>Report of Assistant Director – Wellbeing</p> <p>Purpose of report</p>	<p>Resolved</p> <p>(1) That the 2020-2022 Community Nature Plan and its approach to addressing the Council’s statutory biodiversity duty be endorsed.</p> <p>(2) That the instruction of officers to</p>

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	<p>To seek endorsement for the 2020-2022 Community Nature Plan and its approach to addressing the Council's statutory biodiversity duty, ahead of its consideration by Executive on 4 January 2021. The report also highlights the resource implications of the Environment Bill in terms of nature and biodiversity and seeks recognition for the vital role of the Council's key biodiversity partners in delivering the Plan.</p> <p>Recommendations</p> <p>The meeting is recommended:</p> <p>1.1 To endorse the 2020-2022 Community Nature Plan and its approach to addressing the Council's statutory biodiversity duty</p> <p>1.2 To instruct officers to investigate the resource implications of the provisions of the Environment Bill in terms of nature and biodiversity and develop recommendations</p> <p>1.3 To recognise the essential role of key partners in the delivery of the Community Nature Plan</p>	<p>investigate the resource implications of the provisions of the Environment Bill in terms of nature and biodiversity and development of recommendations be endorsed.</p> <p>(3) That the essential role of key partners in the delivery of the Community Nature Plan be recognised.</p> <p>(4) That officers be requested to provide an update on progress of the Community Nature Plan to Overview and Scrutiny Committee in December 2021.</p>
8	<p>Safeguarding</p> <p>Verbal Update.</p> <p>The Assistant Director – Wellbeing will give a verbal update relating to Safeguarding</p>	<p>Resolved</p> <p>(1) That the verbal update be noted.</p>
9	<p>Constitution Review</p> <p>Report of Corporate Director – Commercial Development, Assets and Investment & (Interim) Monitoring</p>	<p>Resolved</p> <p>That the following changes to the Constitution be recommended to Full Council:</p>

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	<p data-bbox="379 237 480 271">Officer</p> <p data-bbox="379 311 655 344">Purpose of report</p> <p data-bbox="379 389 911 680">This report presents the recommendations of the Constitution Review Working Group on the 'areas for further consideration' for this Committee to determine what recommendations for constitutional change to make to Full Council to consider on 14 December.</p> <p data-bbox="379 757 671 790">Recommendations</p> <p data-bbox="379 835 911 1126">The meeting is recommended to consider the recommendations of the Constitution Review Working Group on each of the 'areas for further consideration' (outlined more fully at Appendix 1) and make recommendations to Full Council accordingly:</p> <p data-bbox="379 1171 619 1205">Rules of debate:</p> <p data-bbox="379 1205 911 1529">1.1 to make no changes to the current process as regards the order of speakers in a debate but to clarify that the seconder can speak at any point if they have reserved their right and that this does not mean they must be the penultimate speaker;</p> <p data-bbox="379 1529 911 1753">1.2 to make no change to the existing rule that once the proposer of a motion or amendments begins summing up, no further speakers will be heard</p> <p data-bbox="379 1798 847 1865">Length of speeches (including all committees):</p> <p data-bbox="379 1865 911 2045">1.3 to reduce the length of speeches for proposers to and proposers of amendments to five minutes (from current 10 minute)</p>	<p data-bbox="959 344 1193 378">Rules of debate:</p> <p data-bbox="959 378 1497 714">(1) to make no changes to the current process as regards the order of speakers in a debate but to clarify that the seconder can speak at any point if they have reserved their right and that this does not mean they must be the penultimate speaker;</p> <p data-bbox="959 748 1497 972">(2) to make no change to the existing rule that once the proposer of a motion or amendments begins summing up, no further speakers will be heard</p> <p data-bbox="959 1005 1433 1072">Length of speeches (including all committees):</p> <p data-bbox="959 1072 1497 1263">(3) to reduce the length of speeches for proposers to and proposers of amendments to five minutes (from current 10 minute)</p> <p data-bbox="959 1263 1497 1487">(4) to reduce the length of speeches for seconder, and seconder of amendments and all other speakers to three minutes (from current 5 minutes);</p> <p data-bbox="959 1520 1501 1588">Deadlines for submitting amendments to motions</p> <p data-bbox="959 1588 1497 1733">(5) to make no changes to the existing deadlines (5pm, two working days before the meeting)</p> <p data-bbox="959 1733 1497 1845">(6) to maintain the current word limit for amendment to motions as 250 words</p> <p data-bbox="959 1890 1497 1957">Process for dealing with motions with budgetary implications</p> <p data-bbox="959 1957 1497 2069">(7) to encourage members to submit motions early and discuss with officers to enable</p>

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	<p>1.4 to reduce the length of speeches for seconder, and seconder of amendments and all other speakers to three minutes (from current 5 minutes);</p> <p>Deadlines for submitting amendments to motions</p> <p>1.5 to make no changes to the existing deadlines (5pm, two working days before the meeting)</p> <p>1.6 to increase the word limit for amendment to motions to 350 (from current 250) words</p> <p>Process for dealing with motions with budgetary implications</p> <p>1.7 to encourage members to submit motions early and discuss with officers to enable a review in the light of budgetary implications, with the introduction of a threshold of “£10,000 or more” to inform what “significant” means in terms of the current budget or capital expenditure</p> <p>1.8 to allow amendments to motions deferred for budgetary reasons to be amended when resubmitted to Council</p> <p>Motions without notice/procedural motions:</p> <p>1.9 to make no changes to the current arrangement that a procedural motion, once proposed and seconded, requires only a simple majority to succeed</p> <p>Recorded vote:</p> <p>1.10 to make no changes to the current arrangement that a request for a recorded vote needs only a proposer and seconder to succeed</p>	<p>a review in the light of budgetary implications, with the introduction of a threshold of “£10,000 or more” to inform what “significant” means in terms of the current budget or capital expenditure</p> <p>(8) to allow amendments to motions deferred for budgetary reasons to be amended when resubmitted to Council</p> <p>Motions without notice/procedural motions:</p> <p>(9) to make no changes to the current arrangement that a procedural motion, once proposed and seconded, requires only a simple majority to succeed</p> <p>Recorded vote:</p> <p>(10) to make no changes to the current arrangement that a request for a recorded vote needs only a proposer and seconder to succeed</p> <p>Public addresses (not Planning Committee)</p> <p>(11) to make no changes to current arrangements for</p> <ul style="list-style-type: none"> i) public speakers to register by noon on the working day before the meeting ii) five minutes per public speaker iii) no time limit on the number of public speakers or the time allowed for the public address item <p>Order of business/finish time for Full Council</p> <p>(12) to change the order of business for Full Council so that motions are taken after questions and reports (noting that the</p>

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	<p>Public addresses (not Planning Committee)</p> <p>1.11 to make no changes to current arrangements for</p> <ul style="list-style-type: none"> i) public speakers to register by noon on the working day before the meeting ii) five minutes per public speaker iii) no time limit on the number of public speakers or the time allowed for the public address item <p>Order of business/finish time for Full Council</p> <p>1.12 to make no changes to the existing order of business for Full Council</p> <p>1.13 not to introduce a finish time/cut off time for Full Council</p> <p>Planning Committee</p> <p>1.14 to allow remote tools (drones) in facilitating site visits but to be clear that this should complement other evidence, not replace site visits and any such usage should ensure impartiality</p> <p>1.15 to retain current arrangements whereby</p> <ul style="list-style-type: none"> i) there is no separate slot for councillor questions of clarification to the officer after a presentation of a planning application ii) County councillors are allowed to speak as members of the public (i.e. no separate right to speak) <p>1.16 to introduce a ten-minute time limit for non-committee ward members in addressing the Committee</p>	<p>Constitution allows the Chairman to amend the order of business in any case in any given instance)</p> <p>(13) to introduce a finish time of 11pm for Full Council meetings with the provisos that the meeting would not stop mid-way through an item; the Chairman of the Council has discretion to continue the meeting to conclude business if, in the opinion of the Chairman this would be appropriate; and, that any motions not considered would be carried forward to be considered at the next scheduled Full Council meeting.</p> <p>Planning Committee</p> <p>(14) to allow remote tools (drones) in facilitating site visits but to be clear that this does not replace the option for physical site visits and any such footage and usage should be approved by Planning Officers to ensure impartiality</p> <p>(15) to retain current arrangements whereby</p> <ul style="list-style-type: none"> i) there is no separate slot for councillor questions of clarification to the officer after a presentation of a planning application ii) County councillors are allowed to speak as members of the public (i.e. no separate right to speak) <p>(16) to introduce a ten-minute time limit for non-committee ward members in addressing the Committee</p> <p>Terminology and glossary</p> <p>(17) to introduce a glossary to the</p>

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	<p>Terminology and glossary</p> <p>1.15 to introduce a glossary to the Constitution to bring clarity to members of the public, officers and councillors</p> <p>1.16 to achieve consistency within the Constitution by using the following words:</p> <ul style="list-style-type: none"> i) Executive (not Cabinet) ii) Chairman of a meeting (with the proviso that a person chairing a committee may call themselves by whichever term e.g. Chair) iii) Resident (rather than citizen) <p>1.17 to continue to use the following terms but provide contextual clarity (and explanation in the glossary) for the use of each:</p> <ul style="list-style-type: none"> i) Councillor and member ii) Chief Executive and Head of Paid Service iii) Chief Finance Officer and S151 Officer <p>Annual Review of the Constitution</p> <p>1.18 to introduce an annual review of the Constitution whereby</p> <ul style="list-style-type: none"> i) At its October/December meeting, the Overview & Scrutiny Committee will consider and make recommendations to Full Council to agree in December ii) Such a review to include a notice of any changes made in year under officer delegations to reflect legislation and transfers of functions iii) Any significant changes would be submitted to Full Council as necessary for consideration 	<p>Constitution to bring clarity to members of the public, officers and councillors</p> <p>(18) to achieve consistency within the Constitution by using the following words:</p> <ul style="list-style-type: none"> i) Executive (not Cabinet) ii) Chairman of a meeting (with the proviso that a person chairing a committee may call themselves by whichever term e.g. Chair) iii) Resident (rather than citizen) <p>(19) to continue to use the following terms but provide contextual clarity (and explanation in the glossary) for the use of each:</p> <ul style="list-style-type: none"> i) Councillor and member ii) Chief Executive and Head of Paid Service iii) Chief Finance Officer and S151 Officer <p>Annual Review of the Constitution</p> <p>(20) to introduce an annual review of the Constitution whereby</p> <ul style="list-style-type: none"> i) At its October and December meetings, the Overview & Scrutiny Committee will consider and make recommendations to Full Council to agree in December ii) Such a review to include a notice of any changes made in year under officer delegations to reflect legislation and transfers of functions iii) Any significant changes would be submitted to Full Council as necessary for consideration

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10	<p>Work Programme 2020/2021</p> <p>Democratic and Elections Officers will give an update on progress regarding subjects raised at previous Committee meetings (appendix 1, attached).</p> <p>The Committee to consider the indicative work programme (appendix 2, attached).</p>	<p>Resolved</p> <p>(1) That the indicative work programme and topic sheet updates be noted, subject to the following amendments (as agreed under earlier agenda items)</p> <ul style="list-style-type: none"> • Add Community Nature Plan update to October 2021 • Add Annual Constitution Review to October and December 2021